PVL 84241 – Research Program Manager

**Education:** A B.A. or B.S. is required. A degree in psychology or related field is preferred.

**Appointment Percentage:** 100%
Full Time Salary Rate: minimum $42,167 annual (12 months) – depending on qualifications.

**Number of Positions:** 1

**Qualifications:**
4+ years' experience in education, psychology or behavioral intervention research is required.

Well-qualified candidates will have the following preferred experience:
- Research program management experience.
- Supervisory experience.
- Ability to work independently as a team leader using initiative and good judgment.
- Strong written and verbal communication skills.
- Working knowledge of Mac and Windows platforms.
- Competency in Microsoft Office and SPSS and E-Prime.
- Knowledge of government regulations and guidelines with respect to human subjects research.
- Experience managing multiple IRB protocols.
- Experience developing and managing budgets and tracking expenses.
- Experience working with families and children.
- Knowledge of logic models and impact-focused planning.
- Experience in collaborating with stakeholders across different settings.

**Job Summary:**
The Research Program Manager will have primary responsibility to provide administrative leadership, management and research coordination for research aimed towards children and well-being. This research area focuses on (1) brain development in children at sensitive periods and in vulnerable populations (2) interventions such as curricula and (3) measures to evaluate the impact of interventions.

For a complete list of duties and qualifications please see:

We offer an excellent benefits package as well as a competitive salary based on qualifications.

**How to Apply:**
In order to apply, applications must be submitted online at
https://uwjobapply.wisc.edu/Apply.aspx?pvl=84241
Please upload your detailed resume/CV and your cover letter explaining your qualifications related to this position. Applicants may be requested to provide a listing of three references.
Questions about the position can be directed to Melissa Henning at 608-890-1388 or melissa.henning@wisc.edu

To ensure consideration, applications must be received by December 15, 2015.

Note: Unless confidentiality is requested in writing, information regarding applicants and nominees must be released upon request. Finalists cannot be guaranteed confidentiality.

The UW-Madison is an EEO/AA Employer. A criminal background check will be conducted.