Outreach Specialist – PVL 85224

**Education:** A Bachelor's degree is required. A degree in Education, Communications, Spanish Language, Psychology or related field is preferred. A Master's degree is preferred.

**Appointment Percentage:** 50 – 100%

**Full Time Salary Rate:** minimum $36,790 annual – depending on qualifications.

**Number of Positions:** 1

**Qualifications:**
Well-qualified candidates will have the following *required* experience or knowledge:
- Experience with several artistic media; Experience in meditation teaching practices in workplace and school settings; Knowledge of global resources available for contemplative arts;
- Demonstrated ability to work with the Microsoft Office Suite, Adobe Suite, and other computer applications; Ability to work independently.

Well-qualified applicants will have the following *preferred* work experience:
- A minimum of five years of experience in the following: A broad range of arts modalities in educational and/or therapeutic settings; Meditation (with ongoing practice); Curriculum design;
- Teaching contemplative arts-based curricula to children and/or adults; Strong oral and written communication skills; Bilingual in English and Spanish; Previous experience translating between English and Spanish.

**Job Summary:**
The Outreach Specialist provides professional support to incorporate arts-based activities into ongoing curriculum development for both children and adults and to pilot teach these activities in school and workplace settings. This person will provide key input to curriculum design for both adult and child curricula and will be included in the outreach teams that disseminate these curricula in these settings to pilot test the curricula and to engage in their further development. This person will also be co-teaching established curriculum as needed. In addition, this individual will be involved in working with scientists to identify specific processes and constructs that will be most impacted by the arts-based interventions and activities that will be designed.

This position will have the responsibility of being involved in the development, management, and implementation of a plan of work related to arts-based activities tailored to serve user groups (e.g., mindfulness-based curricula to school-aged populations and their teachers; healthy minds curriculum to cultivate well-being in adults). This position will synthesize feedback from user groups and teaching assistants/beginner mindfulness teacher/students regarding implemented curriculum; generate solutions to identify potential problems and carry out changes to the curriculum. It is expected that this person will mentor teachers and staff, meet with research staff on a regular basis, respond to outreach requests in multiple forms (e.g., may work with adult groups on new techniques and practices through emails, meetings, workshops, conferences, input to publications and other means) and provide general information on public issues (e.g., teaching
of arts-based contemplative practices via online strategies, within the workplace and in public education settings).

**For a complete list of duties and qualifications please see:**

We offer an excellent benefits package as well as a competitive salary based on qualifications.

**How to Apply:**
In order to apply, applications must be submitted online at
https://uwjobapply.wisc.edu/Apply.aspx?pvl=85224
To apply, please submit a cover letter and resume highlighting your relevant experience.

Questions about the position can be directed to Melissa Henning at 608-890-1388 or melissa.henning@wisc.edu.

**To ensure consideration, applications must be received by March 21, 2016.**

Note: Unless confidentiality is requested in writing, information regarding applicants and nominees must be released upon request. Finalists cannot be guaranteed confidentiality.

The UW- Madison is an EEO/AA Employer. A criminal background check will be conducted.