

The Seven Service Coordination Responsibilities

- Coordinating the performance of evaluations and assessments;
- Facilitating and participating in the development, review, and evaluation of Individual Family Service Plans;
- Assisting families in identifying available service providers;
- Coordinating and monitoring the delivery of available services;
- Informing families of advocacy services;
- Coordinating with medical and health providers; and
- Facilitating the development of a transition plan to preschool services, if appropriate.

Reprinted from: Rosin, P., Whitehead, A., Tuchman, L., Jesien, G. & Begun, A. (1993). Partnerships in Early Intervention: A Training Guide on Family-Centered Care, Team Building, & Service Coordination. Madison, WI: Waisman Center, University of Wisconsin-Madison.