



WAISMAN CENTER

University of Wisconsin-Madison
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The Waisman Center:

The mission of the Waisman Center is to advance knowledge about developmental disabilities and neurodegenerative diseases. It is a comprehensive, interdisciplinary, academic center at the University of Wisconsin-Madison. It encompasses laboratories for biomedical and behavioral research, an inclusive early childhood program, and a clinical bio-manufacturing facility for the production of drugs for early stage human clinical trials. In addition to its research efforts, the Center provides an array of services to people with developmental disabilities and neurodegenerative diseases, offers numerous early intervention and outreach programs to families, and trains the future scientists and clinicians who will serve our nation. The Waisman Center is the largest Center within the UW-Madison Graduate School.

The Center produces over 50 events a year, including: approximately 24 seminars; 20 Children's Theatre performances; and six to eight special meetings and events - board of visitors meetings, Friends' spring concert, golf benefit, etc.

Unique Internship Opportunity:

An internship at the Waisman Center provides an exceptional opportunity to learn about the intricate workings of a multidisciplinary center and its communications department.

Qualifications and Job Responsibilities:

We are looking for a talented and organized individual who is seeking a challenging yet rewarding experience.

An ideal candidate is of sophomore standing and is interested in communications, behavioral sciences, neurodegenerative diseases or information technology. The intern will help the communications department disseminate information about the Waisman Center.

He or she will also be involved in the Waisman Center events. Therefore candidates must demonstrate the ability to communicate effectively and work independently. Students will also help to prepare information for brochures, plan special events, assist with record-keeping, update our social media avenues, mailings, and work on 'blurbs' for the website.

Benefits:

While this is not a paid internship, interns are valued members of the Communications Department. Our goal is to make sure you receive a quality experience. We will offer resume and interview building skills along with references for future job opportunities.

Applying:

Please send a cover letter and resume to Molly Walsh at mwalsh@waisman.wisc.edu. Please contact Molly if you have any questions.